



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
A.Velez St, Cagayan de Oro City



DIVISION MEMORANDUM
Nos. 2017

TO : 1. Mr. Joylito O. Villastique
District In-Charge, Lugait District
2. Mr. Henry R. Jamis
Head Teacher, Burnay ES

From : CHERRY MAE L.LIMBACO, Ph. D, CESO V
Schools Division Superintendent 

Date : February 8, 2017

You are requested to report to the Division Office on Friday, February 10, 2017 at 3:30 pm. Please bring all the documents as proof of school site ownership of Burnay Elementary School.

Travel expenses shall be charged to local funds subject to usual government accounting and auditing rules and regulations.

For your information and compliance.

CLL/rom