



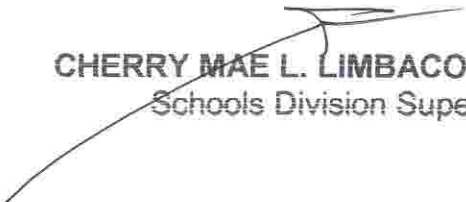
December 1, 2014

MEMORANDUM TO:

**GERUM SALATAN
FAUSTINO BADILLA
FERMINIA M. LABIS**

**TRAINING OF TRAINERS (TOT) ON FACILITATING COMMUNITY ENHANCEMENT
AND RETOOLING CUM STRATEGIC PLANNING**

1. You are advised to attend a **3-day Enhancement Engagement and Retooling Cum Strategic Planning** on **December 6-8, 2014** at **Camiguin Division, Camiguin Island Resort, Camiguin Province**.
2. Registration will be on **December 5, 2014**, first meal will be served at Dinner and the last meal will be served Lunch of **December 8, 2014**.
3. Traveling expenses of the participants will be charged to the **Division IPED Support Funds** while meals and accommodations will be charged against **Regional IPED Funds**, subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance


CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent *FSML*